



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Patricia P. McGonigle, Treasurer
Carper for Senate
240 North James Street, Suite 100A
Newport, DE 19804

JUN 12 2001

Identification Number: C00349217

Reference: Year End Report (11/28/00-12/31/00)

Dear Ms. McGonigle:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report discloses a transfer of joint fundraising receipts (pertinent portion attached). You must provide a Memorandum Schedule A disclosing your share of gross receipts. Contributions from original contributors whose total contributions to your committee have exceeded \$200 during the calendar year 2000 should be itemized on this schedule. The itemization should include the full name, mailing address and zip code of the person, along with the name of his/her employer, the date of the contribution, his/her occupation, the election designation and the aggregate year-to-date amount of contributions made by this person. If necessary, please provide a memo Schedule A containing the required information. (11 CFR §102.17(c)(8)(i)(B))

-Schedule B of your report discloses reimbursements to individuals for transactions other than travel, meals and lodging. Please be advised that when itemizing reimbursements to individuals for goods or services, if the payment to the original vendor aggregates in excess of \$200 in a calendar year, a memo entry including the name and address of the original vendor, as well as the date, amount and purpose of the original purchase must be provided. Please amend your report to include the missing information. (11 CFR § 104.9)